THE JOB TRAINING ACTIVITIES AS A TOUR LEADER AT CV. TUNAS MUDA

FINAL PROJECT REPORT

Submitted as a Partial Requirement in Obtaining Degree in the English Diploma Program, Faculty of Cultural Sciences Sebelas Maret University

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ENGLISH DIPLOMA PROGRAM
FACULTY OF CULTURAL SCIENCES
SEBELAS MARET UNIVERSITY
SURAKARTA
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APPROVAL OF SUPERVISOR

APPROVAL OF THE BOARD OF EXAMINERS

Approved to be examined before the Board of Examiners,
English Diploma Program, Faculty of Cultural Sciences,
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iii
MOTTO

“if there is a will, there is a way”
(Unknown Author)

“Accept more Judge less”
(Anonymous)
DEDICATION

This Final Project is dedicated for:

Jesus Christ
My University
My Family
My Friend
Everyone who loves me

commit to user

v
PREFACE

I thank to Jesus Christ for helping and blessing me during the process of this final project. I also thank to everyone who helps me in completing this final project.

In this final project, I describe The Duties of The Job Training Activities as a Tour Leader At CV. Tunas Muda. The final project contains information about the activities, the duties, the problems faced and the solutions.

I realized that this final project report still has shortcomings. Anyhow, I hope this final project report can be useful for the readers.

Surakarta,

Yoga Christyawan A.G
ACKNOWLEDGEMENT

First of all, I would like to thank Jesus Christ for everything during the process of this final project. I believe that it is impossible to finish this final project without support and the help of many people. Therefore, I would like to thank those who have helped and supported me during the writing of this final project report.

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2. Agus Dwi Priyanto, S.S., M.CALL Head of English Diploma Program, for the highest dedication for the English Diploma Students.

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4. All lectures of English Diploma Program

5. Mr. Tumin, the owner of CV. Tunas Muda. I am grateful to you for accepting me to have the job training.

6. All staff and all Professional Tour Leaders of CV. Tunas Muda. Thank you for advice and kindness during the job training.

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10. My friends during the job training at CV. Tunas Muda, CahyaNoyek, Agung, Bagus, Mas Bandoro

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12. All my friends from the English Diploma Program of 2010,

Furthermore, I thank to everyone who could not be mentioned one by one. I realized that this final project has many weaknesses. However, I hope this report will be beneficial to all readers.

Surakarta,

Yoga Christyawan Adi G.
ABSTRACT

YOGA CHRISTYAWAN A.G., 2016. THE JOB TRAINING ACTIVITIES AS A TOUR LEADER AT CV. TUNAS MUDA. English Diploma Program, Faculty of Cultural Sciences, Sebelas Maret University

This final project was written based on the job training done by the writer at CV. Tunas Muda for approximately four weeks, in the period of 30th March 2015 to 27th April 2015 as a tour leader.

The objectives of this final project report are to describe the procedures of leading tour and to describe the requirements of tour leader.

The result of the final project shows that there are many steps needs to be done as a tour leader at CV. Tunas Muda such as introducing the people who manage the tour to the participants, doing final preparation, guiding and interacting with the participants, coordinating the activities and cooperating with the tour operator. While doing the job training, I learned how to give good services to the participant. The writer needs to have a good knowledge about tourism spot, mastering language, creating positive impression, and must have a good attitude as a tour leader. The writer hopes this final project report can be beneficial to the readers, especially to those who are interested in tourism.

Keyword: Tour Leading, Activities, Tourism
# TABLE OF CONTENTS

<table>
<thead>
<tr>
<th>Section</th>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>TITLE</td>
<td>i</td>
</tr>
<tr>
<td>APPROVAL OF SUPERVISOR</td>
<td>ii</td>
</tr>
<tr>
<td>APPROVAL OF THE BOARD OF EXAMINERS</td>
<td>iii</td>
</tr>
<tr>
<td>MOTTO</td>
<td>iv</td>
</tr>
<tr>
<td>DEDICATION</td>
<td>v</td>
</tr>
<tr>
<td>PREFACE</td>
<td>vi</td>
</tr>
<tr>
<td>ACKNOWLEDGMENTS</td>
<td>vii</td>
</tr>
<tr>
<td>ABSTRACT</td>
<td>ix</td>
</tr>
<tr>
<td>TABLE OF CONTENTS</td>
<td>x</td>
</tr>
<tr>
<td>CHAPTER 1: INTRODUCTION</td>
<td></td>
</tr>
<tr>
<td>A. Background</td>
<td>1</td>
</tr>
<tr>
<td>B. Objectives</td>
<td>2</td>
</tr>
<tr>
<td>C. Benefits</td>
<td>3</td>
</tr>
<tr>
<td>CHAPTER II: LITERATURE REVIEW</td>
<td></td>
</tr>
<tr>
<td>A. Tourism</td>
<td>4</td>
</tr>
<tr>
<td>B. Tourist</td>
<td>7</td>
</tr>
<tr>
<td>C. Tour</td>
<td>8</td>
</tr>
<tr>
<td>D. Tour and Travel Agency</td>
<td>10</td>
</tr>
</tbody>
</table>

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x
CHAPTER III: DISCUSSION

A. Company Profile of CV. Tunas Muda ................................................................. 13
B. Vision and Missions of CV. Tunas Muda ............................................................ 14
C. Product .................................................................................................................. 14
D. The Customers of CV. Tunas Muda ................................................................. 15
E. Cooperation ........................................................................................................... 16
F. Job Training Activities in CV. Tunas Muda ..................................................... 17
G. The procedures of leading a Tour ..................................................................... 20
H. The Requirements of a Tour Leader ................................................................. 22

CHAPTER IV: CONCLUSION AND SUGGESTION

A. Conclusion .......................................................................................................... 25
B. Suggestion .......................................................................................................... 26

BIBLIOGRAPHY

Bibliography ........................................................................................................... 27

APPENDICES