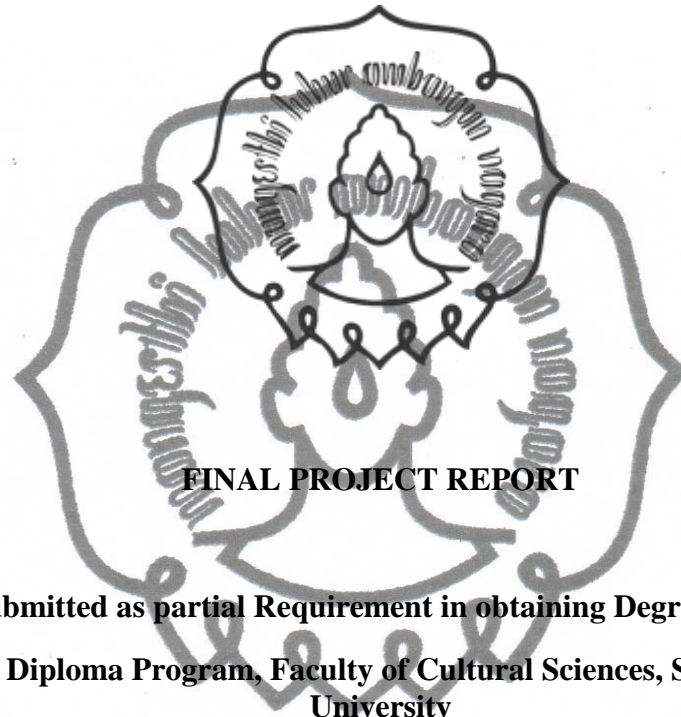


THE ACTIVITIES OF LOCAL GUIDES IN MANGKUNEGARAN PALACE



FINAL PROJECT REPORT

**Submitted as partial Requirement in obtaining Degree in the
English Diploma Program, Faculty of Cultural Sciences, Sebelas Maret
University**

by

Yogi Ardianto

C9312069

**English Diploma Program
Faculty of Cultural Sciences
Sebelas Maret University
Surakarta 2016**

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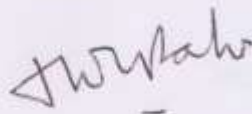
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Sebelas Maret University

Title : THE ACTIVITIES OF LOCAL GUIDES AT MANGKUNEGARAN
PALACE

Name : Yogi Ardianto

Nim : C9312069

Supervisor



Dr. Tri Wiratno, M.A
NIP. 196109141987031011

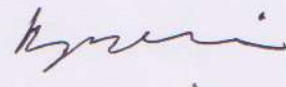
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Title : THE ACTIVITIES OF LOCAL GUIDES AT
MANGKUNEGARAN PALACE
Name : Yogi Ardianto
Student Number : C9312069
Examination Date : 25 July 2016


**Accepted and Approved by the Board of Examiners,
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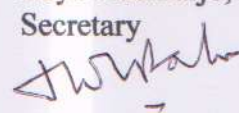
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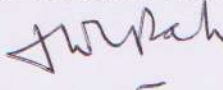
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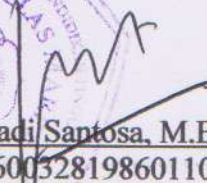
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Secretary


(.....)
NIP. 19850101 2013 0201


Dr. Tri Wiratno, M.A
Main Examiner

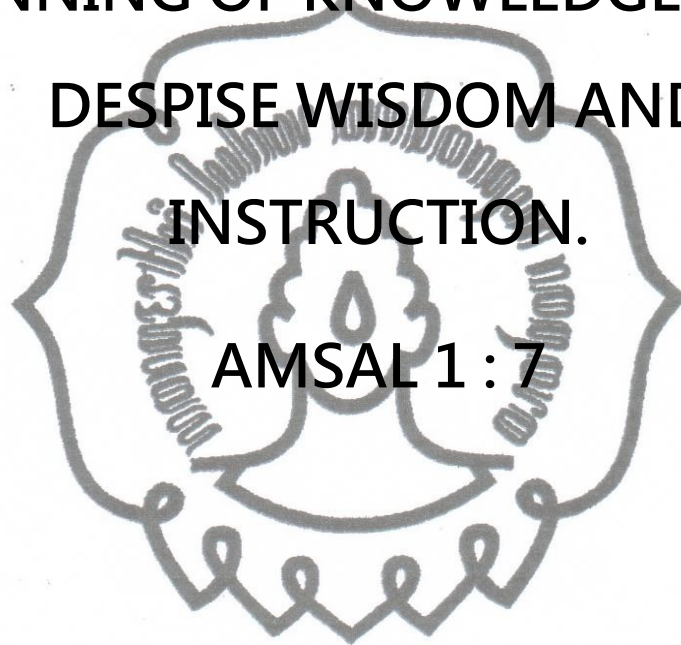

(.....)
NIP. 19610914 1987 031001

Faculty of Cultural Sciences
Sebelas Maret University
Dean,



Prof. Drs. Riyadi Santosa, M.Ed., Ph.D
NIP. 196003281986011001

MOTTO

**THE FEAR OF THE LORD IS THE
BEGINNING OF KNOWLEDGE; FOOLS
DESPISE WISDOM AND
INSTRUCTION.
AMSAAL 1 : 7**



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DEDICATION



I dedicate this final project to:

The Almighty, Jesus Christ

My beloved parents

My brother

My friends

All people who love me

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PREFACE

This final project report was written as a requirement to finish the study in English Diploma Program. I wrote this final project report based on the job training experience as a tour guide at Mangkunegaran Palace.

The activities of local guide at Mangkunegaran palace is the title of this final project report. This final project report consists of activities of tour guide at Mangkunegaran Palace. There are also problems and solutions in my job training program as a tour guide at Mangkunegaran Palace.

I realize that this final project report is far from being perfect. I hope it will be useful for the readers.

July 18, 2016

Yogi Ardianto

ACKNOWLEDGEMENT

I would like to present the deepest thanks for everyone who always gives support and assistance me in finishing the final project report. I say thanks to:

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2. The Head of English Diploma Program, Agus Dwi Priyanto, S.S.M.CALL, for the highest dedication to English Diploma Students.
3. My academic supervisor, Karunia Purna Kusciati S.S., M.S, I say thank you for your support during my study.
4. Dr. Tri Wiratno, M.A, my final project consultant, I say a lot of thanks to you for your patience and guidance in finishing this final project report.
5. All lecturers and staffs of English Diploma Program.
6. Mr. Purwanto(Head of local guide in Mangkunegaran Place) Mr. Agung,, all of local guide in Mangkunegaran Palace (Mr. Joko, Mr.Nono, Mr. Dodik, Mrs. Maryadi, Mrs. Endang, Mrs. Erna, Mrs. Sushi) Mr. Man (Front office of Mangkunegaran), Mr. Mardani (Security of Mangkunegaran), and all of staff Mangkunegaran Bureau, thank you for giving me opportunity to do my job training in Mangkunegaran palace.
7. My Father and my Mother who always support my study until now and thanks for everything.

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8. To my best friends Oki, Angga, Agung, Amar, Tri, Raras, Deni, Latief, Manggala, Herry, Ferry, Reza, Cendy, Yeremia, Bagas, Rina, Raymond, Narendra who always beside me.
9. All my friends of English Diploma Program year 2012 that I could not mention one by one. I thank you for accompanying me for few years.



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ABSTRACT

Yogi Ardianto. 2016. The Activities of Local Guides at Mangkunegaran Palace. English Diploma Program, Faculty of Cultural Science, Universitas Sebelas Maret.

This final project report was written based on the job training at Mangkunegaran Palace, during September 01th, 2015 – October 31th, 2015. The objectives of this final project are to inform the activities of local guide at Mangkunegaran Palace, and to find the problems and the solutions that the writer encountered during the job training.

In the activities of local guide at Mangkunegaran Palace, the first step in guiding is conducting class activities, getting information, escorting, and guiding. The class activities is a class lesson by the supervisor who giving the material and information of the palace. Getting information is a season for the writer sightseeing into the palace and collects more information from the supervisor. Escorting is the season for the writer to know how the supervisor guided the tourists during the tour. Guiding is time for the writer guided tourists after passed the order by Mangkunegaran Palace.

During the writer's job training at Mangkunegaran Palace, the writer did the steps in guiding the tourists. The first step is the writer picking up the tourist in front office. The second step the writer tells the regulation of the palace before sightseeing into the palace. The third step the writer guiding the tourist for an hour in the palace and the last step the writer said thank you and said goodbye to all my guests.

There are 3 problems in guiding tourists. The first one is language problem. The solution was the writer used body language to solve the problem. The second problem is lack of vocabulary .The solution was the writer always carrying dictionary while the writer guided the tourists during the job training. And the third one is monotone explanations and the solution was the writer adding jokes when giving explanations. Because, using joke may provide more comfortable situation during the tour.

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